

## Annual Staff Competency ACOM 447 Disability Benefits 101 Attestation

[ACOM 447 AHCCCS policy](#) establishes standards and requirements for the delivery of employment services.

**AZ DB101** provides information about employment, health coverage, and benefits to assist individuals with disabilities in making informed decisions about work and self-sufficiency. AZ DB101 is the Arizona-specific website of DB101; <https://az.db101.org/>.

**Due Annually – via SFTP using the following naming convention: ASOC\_DB101Att\_YYYYMM\_Pro**

I, **<First Name and Last Name>**, representing **<Enter Provider Organization Name>**, (Provider) hereby certify that, to the best of my knowledge, the current employment specialty staff employed with the provider are engaging in the following:

- Create an account on Arizona Disability Benefits 101 (AZ DB101)
- Maintain an account on Arizona Disability Benefits 101 (AZ DB101)
- Assist members in creating their own AZ DB101 profiles
- Complete AZ DB101 estimator sessions with members
- Interpret and analyze results with members who may require an extra level of understanding
- Assist members in accessing Social Security and/or AHCCCS work incentives

**The provider is responsible to ensure employment staff hired after the date listed below have created an active DB101 account within 90 days of hire.**

The information reported related to AZ DB101 for which I am accountable, is accurate, complete and truthful.

**<First Name and Last Name>**

**<Position Title, Provider Name>**

**Name and Title of Provider Representative**

**Signature of Provider Representative**

**Click or tap to enter a date.**

**Date Signed**

**Please Note:** Mercy Care may request the Provider submit staff DB101 account information. The provider is required to submit the requested information within 10 business days from the date of the request.